

## **1. Background:**

eMarketplace is the electronic tool utilized for the ordering, approval, and contract award of Navy Marine Corp Intranet (NMCI) services. eMarketplace has the capability to electronically store awarded (approved) Task Orders & Task Order modifications.

SPAWARSSYSCOM partnered with Defense Finance and Accounting Service (DFAS), Naval Supply Information Systems Activity (NAVSISA), and EDS to develop an automated interface to STARS HCM & FL systems for the electronic obligation/deobligations of awarded eMarketplace Task Order (850 transactions) & Task Order modifications (860 transactions).

The automated 850/860 obligation interface process will:

- ❑ Standardize the obligation of orders in a distributed funding environment
- ❑ Expedite the deobligation of funds and allow funds to be utilized for new requirements faster
- ❑ Minimize pre-validation and invoice payment issues

## **2. IMPLEMENTATION:**

A Pilot to test the 850/860 automated electronic obligation process is currently under way. It is expected that the automated interface will be “turned on” for all STARS HCM & FL users by 20 October 2004 for the following orders awarded with effective dates of 1 October 2004 or after:

- FY05 Basic Task Orders & Task Order Modifications
- FY02 Task Order Modifications
- FY04 Task Order Modifications

### **NO MANUAL OBLIGATIONS:**

Once the interface is “turned on”, manual obligations or de-obligations should not be processed unless it is necessary to clear 850/860 rejections. The 850/860 process will not recognize if an obligation/deobligation has already posted manually and may result in duplicated obligations. Manual obligations to clear rejected items should be posted at the CLIN/SLIN level. Detailed information regarding the automated interface process is provided in par 5 below.

### **COMMITMENTS:**

STARS HCM – If a commitment is not posted prior to processing of 850/860 transactions, the obligation will pull from funds availability (APF level). In this case, STARS-HCM users should not commit funds or the reduction of funds availability will be duplicated.

STARS FL – If commitment is not posted prior to processing of 850/860 transactions, the obligation transactions will reject.

Commitments should be processed prior to 13 October 2004 for Pilot sites and prior to 20 October 2004 for remaining STARS HCM & FL users.

**FY03 TASK ORDERS:**

Administrative deobligation modifications processed for FY03 Task Orders did not update the CLIN/SLIN Summary Section of NMCI Task Orders. As a result, all future obligation/deobligations must be processed via an administrative modification and FY03 orders will not be included in the 850/860 automated obligation process. FY03 obligation/deobligations must be manually updated to the accounting systems.

**3. CLIN/SLIN PROCESSING:**

**STARS HCM** - 860 de-obligation transactions will reject if FY04 orders were obligated at the ACRN (0000 CLIN) level since 860 transactions are generated at the CLIN/SLIN level and there is not a corresponding obligation to reduce. Rejects will be reported on the STARS HCM ZS16106A report. To clear rejections, STARS HCM users may manually deobligate 860 transaction amounts at the 0000 CLIN level, however any future obligation will reject.

These types of rejections should not occur in FY05 since 850/860 obligations will post at the appropriate CLIN/SLIN level. Rejected items must be posted manually at the CLIN/SLIN level.

**STARS FL** – STARS FL does not currently post at the CLIN/SLIN level. However, an adjustment has been made to allow STAR FL to accept 850/860 transactions and they will post at the Requisition Number/Requisition ACRN level. A future systems enhancement is planned to allow obligations to post at the CLIN/SLIN level in FL, but a firm date has not been established at this time.

**4. USER TELECONFERENCES:**

The following teleconferences have been scheduled with NAVSISA to provide an opportunity for all STARS HCM & FL users to ask questions regarding the 850/860-obligation process. Follow-on teleconferences will be scheduled as necessary:

**STARS HCM USERS**

Wednesday, 06 October 2004

1000 EST/0700 PST to 11:30 EST/0830 PST

**Dial in # is 866-423-2957 PASSCODE = 534617#**

Tuesday, 19 October 2004

1000 EST/0700 PST to 11:30 EST/0830 PST

**Dial in # is 866-423-2957 PASSCODE = 534617#**

**STARS FL USERS**

Wednesday, 06 October 2004

13:00 EST/1000 PST to 14:30 EST/11:30 PST

**Dial in # is 866-423-2957 PASSCODE = 534617#**

Tuesday, 19 October 2004

13:00 EST/1000 PST to 14:30 EST/11:30 PST

**Dial in # is 866-423-2957 PASSCODE = 534617#**

**5. DETAILED AUTOMATED 850/860 INTERFACE PROCESS:**

- ❑ EDI X12 transaction files will be generated on a daily basis from Task Order (850 transactions) & Task Order Modifications (860 transactions) that have been awarded in eMarketplace prior to 9:00 p.m. EST.
- ❑ 850/860 transactions will be generated at the CLIN/SLIN level from the data recorded in the CLIN/SLIN Summary Section of the Task Order/Task Order modification.
- ❑ The EDI 850/860 transaction files will be transmitted to the Defense Automatic Addressing System Center (DAASC) translator. The DAASC translator is a secure accredited system that will validate the completeness & format of transaction data received and convert the data to User Defined Format (UDF) for update to accounting systems.
- ❑ STARS will “split” transactions by AAA for update to STARS-HCM or FL.
- ❑ Obligation transactions will be reflected in the accounting system approximately 2 business days after the Task Order/Task Order Modification has been awarded in eMarketplace.
- ❑ STARS HCM/FL users should use their current process to clear any rejections resulting from 850/860 transactions.

**6. REPORTS:**

**STARS HQ module (AAA UIC = 68342) are:**

- 1. Program ID ZS16106C – Records Passed to Obligation Program (Displays all records submitted from eMarketplace to STARS HCM for that day)**
- 2. Program ID ZS16106A - Rejected Document Records Listing (Displays all records that failed the Obligation Program)**
- 3. Program ID ZS16106B – Pre-Edit Error Listing (Displays all records that fail Pre-Edit Error Program)**

**STARS FL module (AAA UICs= 68892, 45924, 62649, 68732, 60951, 68566, 63032, 68688 and 60957) are:**

- 1. Program ID LXF5305A - Apade Input Records List**
- 2. Program ID LXF5305B - Detail Apade Records List**
- 3. Program ID LXF5305C - Apade Obligation B1 Record**
- 4. Program ID LXF5305D - Apade Rejected Records List**

**Note: Please note that 'Apade' in the titles of these reports does not reflect the current data source. They should read SPS (Standard Procurement System) or Contract Data instead of Apade, as that system has since been retired.**